

PART I: APPRENTICE PROFILE VERIFICATION & REGISTRATION FORM

Form Reference: REG-APP-2026/V2 • Dedicated Exclusively to Vocational Apprentices (Ausbildung)

IMPORTANT OFFICIAL NOTICE / WICHTIGER HINWEIS: This registration form is strictly restricted to Apprentices & Trainees seeking vocational training (Ausbildung) in Germany or Austria. Skilled workers or experienced professionals must use Registration Form A (Skilled Worker Pathway).

1. PERSONAL INFORMATION

FULL NAME (AS IN PASSPORT)		DATE OF BIRTH (DD/MM/YYYY)	NATIONALITY
PASSPORT NUMBER	RESIDENTIAL ADDRESS (STREET, CITY, POSTAL CODE, COUNTRY)		
MOBILE PHONE / WHATSAPP (WITH COUNTRY CODE)		EMAIL ADDRESS	

2. DESIRED VOCATIONAL APPRENTICESHIP TRADE (AUSBILDUNG) & QUALIFICATIONS

CURRENT EDUCATION / HIGHEST DEGREE LEVEL	CURRENT GERMAN LANGUAGE PROFICIENCY
	☐ None / Beginner ☐ A1 ☐ A2 ☐ B1 (Official Certificate) ☐ B2
TARGET APPRENTICESHIP PROFESSION	
☐ Professional Truck Driver (Berufskraftfahrer) ☐ Healthcare Nurse (Pflegefachkraft) ☐ Automotive / Industrial Mechatronics	
☐ IT & Software Development (Fachinformatiker) ☐ Construction, Electrical & Craftsmanship ☐ Other: _____	
PREFERRED DESTINATION PATHWAY	
☐ Germany (Primary Focus) ☐ Austria ☐ Other European Union Country (e.g., Bulgaria Hub)	

3. REGISTRATION & DOSSIER ADMINISTRATION FEE (OFFICIAL BREAKDOWN)

Registration Category	Administrative Dossier Fee	German VAT / Tax Status
Apprentices & Trainees (Ausbildung)	€ 50.00 (Fixed Net Base Fee)	0.00 € (Tax-Exempt Third-Country / Kleinunternehmer)

Tax & Pricing Clarification: For applicants and partner agencies located outside Germany / European Union (Third Countries), services are rendered tax-exempt (0% German VAT). Pursuant to § 19 German UStG / cross-border service provisions, no VAT is charged to international candidates. Total payable per dossier is strictly € 50.00.

✓ **100% Zero Job Placement Fee:** In strict adherence to German and European regulations (§ 296 SGB III), candidate placement into vocational training is completely free of commission. The €50.00 fee strictly covers document vetting, digital dossier compilation, and European portal registration.

4. OFFICIAL PAYMENT DETAILS & PARTNER VERIFICATION

German Headquarters Banking Details:
Account Holder: Careerlinkinc e.K. | Bank Name: Vivid Money S.A. (Germany/Luxembourg)
IBAN: DE82 2022 0800 0042 5296 05 | BIC/SWIFT: SXPYDEHHXXX | Currency: EUR (€)
Payment Reference: REG-APP-2026 / [Applicant Full Name]

Official Blocked Account (Sperrkonto) & Health Insurance Partner (Fintiba): For German visa compliance, Careerlinkinc e.K. cooperates officially with Fintiba GmbH (Approved by the German Federal Foreign Office). Partner Link: partner.fintiba.com/careerlink • Partner Code: *careerlink!*

APPRENTICE APPLICANT SIGNATURE & CONFIRMATION	AUTHORIZED REPRESENTATIVE (CAREERLINKINC E.K.)
----- Signature of Applicant / Date (DD/MM/YYYY)	----- Mohammad Shoaib Mughal-Löseke (CEO) / Date & Official Stamp

PART II: APPRENTICE SERVICE TERMS & REGISTRATION CONDITIONS

Reference: REG-APP-2026/V2 • Binding General Terms & Conditions for Vocational Candidates

1. Parties to this Agreement

Service Provider: Careerlinkinc e.K., Georgstraße 44a, 33330 Gütersloh, Germany, registered with the Commercial Register of the District Court of Gütersloh under HRA 8673, represented by its Founder & Managing Director, Mohammad Shoaib Mughal-Löseke.

Apprentice Candidate: The applicant legally identified and registered in Part I of this document.

2. Scope of Services & Employer Placement Protocol

Careerlinkinc e.K. provides structured document pre-vetting, qualification evaluation according to German standards, candidate digital dossier compilation, and profile presentation to accredited German training companies for official vocational contracts (Ausbildungsvertrag). The candidate acknowledges that all hiring decisions, contractual offers, and apprenticeship agreements are concluded directly between the German employer and the candidate. Official entry visa issuance and work permits remain under the sole sovereign jurisdiction of the competent German diplomatic missions (Embassies/Consulates) and the German Federal Employment Agency (Bundesagentur für Arbeit).

3. Regulatory Fee Policy, Placement Neutrality & Refund Terms

- **Zero Job Placement Commission:** In strict compliance with Section 296 of the German Social Code, Book III (SGB III) and European fair recruitment guidelines, vocational placement services are 100% free of charge for candidates. Careerlinkinc e.K. never charges a placement fee or success commission to apprentice candidates.
- **Administrative Dossier Fee:** The fixed administrative dossier fee of € 50.00 exclusively covers non-placement administrative operations: document translation verification, digital dossier architecture, credentials review, and GDPR-compliant European database administration. This administrative fee is non-refundable once individual file processing has commenced.
- **Tax Exemption:** For candidates and authorized international affiliate agencies residing outside the Federal Republic of Germany and outside the European Union, this service is not subject to German VAT (0.00% VAT), pursuant to international cross-border service tax regulations and § 19 UStG.

4. Mandatory Language Requirements & Candidate Cooperation

Vocational training in Germany requires active German language proficiency. Candidates must commit to intensive language learning and secure an accredited B1 certificate (Goethe-Institut, telc, or ÖSD) as required by § 16a of the German Residence Act (AufenthG). Candidates agree to provide authentic, attested documents and promptly respond to communications from German employers and authorities.

5. Blocked Account & Insurance Setup

Candidates open required blocked bank accounts (Sperrkonto) and statutory health insurance directly through authorized institutions (e.g., Fintiba GmbH). Careerlinkinc e.K. does not hold or manage applicant blocked funds.

6. Governing Law & Legal Jurisdiction

This Agreement and all associated rights and obligations shall be governed exclusively by the laws of the Federal Republic of Germany. The place of performance and exclusive legal jurisdiction for all disputes arising out of or in connection with this agreement is Gütersloh, Germany.

CANDIDATE CONFIRMATION & LEGAL CONSENT	CAREERLINKINC E.K. EXECUTION
I hereby confirm that I have read, understood, and accept the Terms & Conditions above.	Authorized and confirmed by Headquarters in Gütersloh, Germany.
----- Candidate Signature & Date	----- Mohammad Shoaib Mughal-Löseke (CEO) • Official Stamp & Date